

# BQ BRIEFING CLIENT VERMAAT

## LOCATION FLUOR HOOFDDORP

In this briefing, the terms of the assignment are specified with regard to the client:

### Vermaat, Fluor location at Hoofddorp

This briefing is part of the BQ information package as referenced in the employment agreement. For more information about this client and/or other questions regarding working at BQ, please refer to the comprehensive BQ information package, which can easily be found on our website [www.bq-uitzendbureau.nl](http://www.bq-uitzendbureau.nl). Click on "BQ information package" in the menu and log in with your personal login code: **BQFLEX**.

The BQ information package, together with this briefing, forms an integral part of the employment agreement. In case of updates, a notification will be sent that the BQ information package has been revised, and a new briefing will be provided.

- **Address details Fluor:** Taurusavenue 155, 2132 LS Hoofddorp
    - A 10-minute walk from Hoofddorp Central; please arrive 10 minutes early for the visitor badge registration and to watch the safety video.
    - It is possible for employees who come by car to park their car in the designated "visitors' spaces".
    - Entrance to the building is on the Danone/Asics side.
    - All employees who wish to enter the Fluor building must show a valid (Foreigner) ID and any valid associated work permit. Without this proof, no access to the building will be granted to the employee. In case of doubt, no access will be granted to the employee in question.
  - **Contact person at Fluor:** Hugo Ponsen
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- **Job Title:** Dishwasher Fluor location, Hoofddorp
  - **Responsibilities:** As a dishwasher at Fluor, it is very important that you work with precision. You will be responsible for ensuring that dishes, glassware, cutlery, and other items are washed using industrial dishwashers so they can be reused for the next guests.
  - **Dress Code/Personal Appearance:**
    - Ladies: a well-groomed pair of jeans and a white or black shirt. An apron is given on loan from the location. They also wear closed shoes with non-slip soles
    - Gentlemen: a well-groomed pair of jeans and a white or black shirt. An apron is given on loan from the location. They also wear closed shoes with non-slip soles
      - Tip: Wear waterproof (safety) shoes.
  - **Collective Labor Agreement (CLA) and Job Scale:** Payment in accordance with the Catering CLA / Scale 2
    - 20 years or older: €14,06 gross per hour, excluding a 19,75% reservation
    - 19 years: €12.65 gross per hour, excluding a 19,75% reservation
    - 18 years: €11,25 gross per hour, excluding a 19,75% reservation
      - **Note!** If you have years of experience, please inform your planner.
  - **Gross Hourly Wage:** Your actual gross wage during the assignment will be communicated through a separate app.
  - **Working Hours:** Your schedule with working hours will be provided through a separate app.
  - **ADV Percentage:** Not applicable.
  - **Allowance for unsocial hours (ORT):**
    - **Irregular hours:** 35% between 10 PM and 7 AM, excluding parties and events.
    - **Recognized Public Holidays:** 50%
  - **Periodic Wage Policy:**

Every fully qualified worker will be classified in the wage table at least at the basic wage or a higher step, depending on the salary agreed upon. We will determine your wage step at the time of hiring. If you are not yet fully qualified and/or under 20 years old, you will not have any involvement with the wage steps at the time of your employment. Please refer to the Catering CLA.
  - **Travel reimbursement:** Public transport reimbursement is capped at €300 per month, provided that the actual transport receipts are submitted as proof. Submit public transport expenses to BQ payroll administration ([administratie@bq-uitzendbureau.nl](mailto:administratie@bq-uitzendbureau.nl)) no later than three days before the applicable payday on Friday (by Tuesday at 12:00 PM). Mileage reimbursement is available for trips over 10 km (one way) at a rate of €0.23 per km, up to a maximum of 80 km (€18.40) per day.
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- **Absence policy:** You must report your absence by phone before 9:00 AM via the following phone number: **06-10647999**. If your shift starts before 9:00 AM, you must report your absence at least one hour before the start time.
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- **Health and Safety (ARBO) document:** Can be found on our website [www.bq-uitzendbureau.nl](http://www.bq-uitzendbureau.nl). Click on "BQ information package" in the menu and log in with your personal login code: **BQFLEX**.
  - **Details:** In the ABU CLA for temporary workers, you will find agreements regarding your legal position on matters such as wages, allowances, working hours, overtime, vacation, and pension. BQ is obligated to comply with this CLA.

If you have any questions, we would love to hear from you! Please contact your planner: call **06-10647999** or email to [info@bq-uitzendbureau.nl](mailto:info@bq-uitzendbureau.nl).

Kind regards,

BQ Uitzendbureau

